

# DUPLICATE SCORE REPORT REQUEST FORM

Mail this form with correct payment to:

FTCE/FELE Customer Service  
Evaluation Systems  
Pearson  
300 Venture Way  
Hadley, MA 01035

If you have questions about ordering a duplicate score report, call FTCE/FELE Customer Service at (866) 613-3281 (toll free, US and Canada only).

Note: Before submitting this request, be sure to check your testing history in your account for access to the most recent score reports.

## FEE

The fee to receive a PDF of your duplicate score report via your account is \$10. The fee to receive a hard copy of your duplicate score report via U.S. mail is \$10 per copy.

Enclose a personal check, cashier's check, or money order payable to Evaluation Systems (no cash or credit cards). Be sure your current address and telephone number appear on the check or money order.

Name \_\_\_\_\_ Social Security Number (last five digits) \_\_\_\_\_

Mailing Address \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Email \_\_\_\_\_

If you tested under a different name for any of the examinations for which you are requesting a duplicate score report, please indicate the full name used: \_\_\_\_\_

Please indicate how you would like to receive your duplicate score report:

- As a PDF document via my account on the FTCE/FELE contractor website ([www.fl.nesinc.com](http://www.fl.nesinc.com))
- As a hard copy via U.S. mail, to the address above  
(NOTE: If you do not have an account on the FTCE/FELE contractor website, you **must** check this option.)

- Duplicate score reports can be sent only to the examinee.
- For FTCE, the duplicate score report will include scores for the test/test date you request. The "Cumulative Results" section will also include all Subject Area Examinations passed, your status on the Professional Education Test, and your status on each General Knowledge subtest, as of the date that the Duplicate Score Report is created.
- For FELE, the duplicate score report will include scores for the subtest/test date you request. The "Cumulative Results" section will also include your passing status on each subtest, or, for subtests not yet passed, your highest scaled score achieved as of the date the duplicate score report is created.
- If you are not sure of the date you took a test, estimate as closely as possible.

Please indicate the test(s) for which you are requesting a duplicate score report. A PDF of your duplicate score report that is available through your account costs \$10. A hard copy of your duplicate score report costs \$10 per copy.

**Florida Teacher Certification Examinations (FTCE)**

- **General Knowledge Test** (Essay, English Language Skills, Reading, Mathematics Subtests)

Date Taken \_\_\_\_\_

- **Subject Area Examination**

Test Name \_\_\_\_\_

Date Taken \_\_\_\_\_

- **Professional Education Test**

Date Taken \_\_\_\_\_

**Florida Educational Leadership Examination (FELE)**

- **FELE (Subtests I, II, III)**

Date Taken \_\_\_\_\_